



Policy: 3090
Procedure: 3090.03

Chapter: Special Needs and Services
Rule: Separation Program Health Services

Effective: 08/21/07
Replaces: 3100.09 & 3100.10
Dated: 12/01/94 & 07/14/00

Purpose:

Arizona Department of Juvenile Corrections (ADJC) Health Services Division ensures access to health care by all juveniles while they are in the Separation Program.

Rules:

1. **SECURITY PERSONNEL** shall notify the Health Unit immediately when a juvenile is placed in the Separation Program in restraints, use of force, or with an injury. **SECURITY** shall:
 - a. When possible, bring the juvenile to the Health Unit to be examined if a newly assigned juvenile sustained any injury;
 - b. Notify the QHCP at any time that a juvenile sustains an injury while in the Separation Program.
2. The **QHCP** shall examine every juvenile involved in a use of force incident, physical altercation, or sustains any type of injury or suspected injury. The **QHCP** shall document the encounter in the Medical Record and the assault/injury log.
3. The **QHCP** shall conduct health and welfare checks in Separation a minimum of one time per shift. The **QHCP** shall document:
 - a. Each contact with a juvenile on the juvenile's Separation Program Record Sheet;
 - b. Any contact of clinical importance on the juvenile's health record using the Subjective/Objective/Assessment/Plan (SOAP) format.
4. **SECURITY** shall notify the QHCP immediately when the juvenile is placed in full body restraints or in partial restraints in accordance with Procedure 4200.11 Therapeutic Restraints.
5. A **QHCP** shall check the juvenile immediately after restraints are applied and at least every 15 minutes thereafter. The **QHCP** shall:
 - a. Document the incident in the juvenile's Health Record using the SOAP format or on the Therapeutic Restraint Flow Sheet;
 - b. Determine if the juvenile has any apparent injury and document the condition of the juvenile Medical Record.
6. The **QHCP** does not need to be present when the restraints are removed unless requested by the Administration or Security.

Effective Date:	Approved by Process Owner:	Review Date:	Reviewed By:
08/21/07	Ronald G. Williams MD		